

Agreement Procedures Committee
 Conference Call Minutes
 February 08, 2012

Participants	Absent
Cindy Arnold (NV) Chair	Pamela Marshall (KY)
Trina Kluever Pauli (WI) Vice-Chair	Carolyn Evanston (IN)
Sandi Ackerblade (ON)	
Kim Knox-Lawrence (ME)	Judy Vigil (NM)
Marie Stark (MT)	Bill Kron (MS) – ex officio
Krystal Miller (NH)	
Ghyslaine Lepage (QC)	
Glenn Boyette (MS)	
Ron Hester (ON), Board Liaison	
Ric Listella (OR), Board Liaison	
Debbie Meise (IFTA, Inc.)	

Cindy Arnold called the meeting to order.

Approval of minutes from last meeting

Minutes from September and November of 2011 were approved.

Minutes from January of 2012 were approved

New business

Judi Vigil from NM has retired from the APC. This has created an opening in the West.

APC members are required in the Northeast, and the Western region.

Glenn Boyette from MS was welcomed to the committee as our newest member.

Workshop Agenda

The committee discussed agenda ideas. It was determined that we hold open APC/LEC meetings during the workshop.

New Member guide presentation will be worked on by Sandi and Glenn.

Discussed agenda item of the lifecycle of motor carrier enrolling in IFTA and IRP what he needs from IFTA, IRP, Audit, and Law Enforcement and how to provide best practices and managing compliance. Marie suggested we all go to Montana's website to their publication for the carriers to give us ideas. Cindy suggested that if we break this down between all of us in APC-LEC-IRP and Industry this should be easy to prepare. We need to decide if this presentation will be done in break out sessions, role playing, etc.

We still have at least 4 areas of presentations to fill and we need ideas.

LEC and APC and IRP have a joint call on February 9th, 2012.

Ballot

Ghyslaine and her team came up with possible ballot language for a ballot that would require all IFTA transmissions of documents between jurisdictions to be in English. Ghyslaine will send out to everyone on the committee.

For next meeting

Cindy requested all committee members come to the next meeting with idea's of presentations, break-outs, or Panel discussions for the 2012 Managers and Law Enforcement Workshop.

The call ended after 50 minutes.

The next meeting is **March 14, 2012**

Minutes submitted by: Cindy Arnold